

Cleeve Parish Council's Action Plan 2022/23
Adopted by the Council on 14th May 2019, to be reviewed annually.
Last review and amended 14th June 2022

Objective	Action	Who is responsible	Timescale	Achieved?
Reduce speed limit through the village	Help promote the speed watch and obtain more volunteers	Clerk, Cllr Stringer and volunteers	Ongoing	Community Speed watch is now active with 2 different locations.
	Reduce the speed on Cleeve Hill Road	Clerk and Council	Scheduled 2022	Work now scheduled from 24 June.
	Traffic Strategy for Cleeve – Survey findings to be reviewed	Clerk and Council	Autumn 2022	Following APM - questionnaire prepared for circulation.
Improve condition of footpaths	Work with North Somerset Council to ensure all footpaths can be walked	Clerk	Ongoing	Public Rights of Way consultation completed September 2020. Ongoing liaison with NSC.
Get all gates/styles changed to kissing gates	Council to decide on additional gates that need changing.	Council, Clerk, NSC	Ongoing	Gates now finished. Ongoing liaison with NSC.
Work out ways to reduce dog mess	Council and Clerk to look into methods of reducing dog fouling. Consider working with parishioners. Clerk to continue to put in All About Cleeve Article.	Council, Clerk	Ongoing	This has improved and people seem to be clearing up after their dogs but it will be monitored.

To ensure continued compliance with the relevant current legislation and to promote openness, transparency and community engagement through the use of various communication media.	Clerk to ensure compliance is maintained through website and Facebook page. Councillors to continue monthly meetings and agree to article written by Clerk to go in All About Cleeve.	Council, Clerk	Ongoing	This is ongoing and updates are made where appropriate.
To ensure that all council assets are maintained in a safe and proper manner	Responsible councillor to check on a regular basis that council assets such as seats, bus shelters, noticeboards, village signs are maintained and in good working order	Clerk and Councillors	Ongoing with risk assessment.	Risk assessment and asset register are used to ensure all assets are maintained.
To ensure all Council policies and procedures are reviewed annually and updated as necessary	Clerk to ensure annual review process is on the agenda	Clerk and Councillors	Annually at May meeting of the Council.	This will be reviewed in May 2023.
To ensure all trees in Council recreational spaces are maintained and safe	Tree warden along with nominated Councillor review the trees annually and report back and work that needs to be done. Clerk to then arrange necessary maintenance. Queen's Green Canopy Scheme offers tree's via NSC. Risk Assessment Quarry 6 monthly review.	Tree warden, nominated Councillor, Clerk	Annually in October with risk assessment. Ongoing	The annual tree inspection was carried out in late 2021. This resulted in some maintenance work being done to remove tree due to honey fungus. New tree planted under Queen's Green Canopy Scheme. Risk Assessment Quarry reviewed March 2022.

To consider planning applications in the interest of parishioners such as maintenance of distinctive landscape, woodlands, building styles, county lanes and protection of Greater and Lesser Horseshoe councillors and placed on agenda bats.	Clerk to ensure planning applications are notified to. Clerk to seek time extensions from North Somerset Council if necessary. Site visits to be arranged if required.	Clerk and Councillors	Ongoing	This is ongoing. All planning applications are responded to where applicable.
To continue to monitor and support various groups and organisations within the parish including but not limited to: Village Hall, Community Resilience Group, King George V Playing Fields and Cricket Club.	Councillors to be elected as representatives for the Village Hall, Community resilience and King George V Playing Fields, All councillors to support parish events where possible and maintain dialogue and visibility with village organisations.	Councillors	Ongoing	This is ongoing, we have representatives on all the groups and many others in addition.
To continue to monitor the growth and conditions made by Bristol Airport to get the best outcome for residents from adverse airport activities such as noise and road traffic including carbon emissions and car parking.	Support PCAA, attend airport consultative committee meetings.	Councillors	Ongoing	Cllr Burn has agreed to be named contact but not the PC representative on the PCAA and provide the Council with additional information. Cllr Burn sits on the Bristol Airport Environmental Working Committee. We publish updates on the website and Facebook.
Log Accidents	Keep a report of accidents within the village	Clerk	Ongoing	Clerk will keep a log of any accidents which are reported within the village.

Ensure the action plan is reviewed annually	Clerk to ensure review annually in May/June.	Clerk and Councillors	Annually in May/June	
Affordable housing and future developments in the village.	To ensure any future development in the parish is in line with the recommendations from the parish plans.	Councillors	Ongoing	There are no current planning applications in place where this is appropriate, however, if they arise we will be sure to work with the developer.
Lord Nelson CIL Monies	Monies received and use to be considered with residents for benefit of the community	Clerk and Councillors	Ongoing	
To maintain the parish defibrillator- located at Cleeve Village Hall	To ensure that consumables (especially battery) is replaced when running low Pads replaced in March 2021.	Appointed- Ben Whistance as Guardian.	Ongoing. Battery replacement- March 2022	Re-registered with "The Circuit" National network managed by British Heart Foundation May 2021. Spare pads purchased May 2021 and held with defibrillator. Battery replacement to be ordered June 2022
Raise community awareness of the Councillor vacancy which is to be filled through co-option.	Clerk to continue to put articles in All About Cleeve detailing the purpose and role of the Parish Council.	Clerk and Councillors	Ongoing	Achieved via regular Facebook Posts, Website and notice boards.
Community engagement	To improve engagement with community and raise the Councils profile with the public.	Councillors and Clerk	Ongoing	Recommence 6 monthly drop in surgeries led by District Councillor Steve Hogg.
Carbon Tool	To use Community Carbon Calculator as a baseline enabling CPC to review the local community's carbon footprint	Councillors and Clerk	Annual Review	Monitoring of Air Quality on main road ahead of and post Tout's development.

Rewilding	To encourage rewilding at appropriate locations around the village such as: Goblin Combe quarry and Pound Green	Councillors	Ongoing	Grass and wildflowers will be encouraged at the other locations to allow rewilding to take place. We have part done No Mow May. Whips planted at quarry in addition.

Agreed.....14th June 2021

Date of next review....May/June 2023