

Cleeve Parish Council's Action Plan 2025/26
Adopted by the Council on 14th May 2019, to be reviewed annually.
Last review and amendment 8 July 2025

Cleeve Parish Council's Vision Statement is:-

The Parish of Cleeve will continue to thrive through actively celebrating its heritage & rural setting, addressing the challenge of climate change and enhancing its unique character.

The social, economic and environmental well-being of those who live and work in Cleeve will be a major factor in all our decision-making.

To enable this Vision Cleeve Parish Council will:-

- ensure all planning applications are considered in terms of the climate emergency and biodiversity loss
- manage finances in a transparent, efficient and effective way for the benefit of all residents.
- listen and work with the general public on what visions they have for Cleeve
- ensure Cleeve is a safe place for everyone, by reviewing roads, pavements and footpaths
- conduct council business in an open manner and keeping residents informed of issues and events through Facebook, notice boards, meetings and the website.

The following **Action Plan** will lead to the achievement of this vision

June 2024 Revision and update				
Objective	Action	Who is responsible	Timescale	Achieved?
1. Reduce speed limit through the village	In conjunction with BSIP programme: <ul style="list-style-type: none"> Plans for 30mph zone on A370. Investigate village gateways as part of this. Improvements to bus stops/ possible traffic islands. Revision to Plan agreed November 2024. <ul style="list-style-type: none"> 20mph limit from the current entrance to Bishops Road and up to the A370. This would continue Yatton Parish Council's current application for a 20mph limit along the length of Claverham Road to that point. It would include all adjoining roads e.g. Graitney Close, Bishops Road, Millier Road, Woodview Drive and Cleeve Drive. 20mph limit on Cleeve Hill Road. 30mph limit for the whole length of the village from St Nicholas Way in the north 	Clerk, Council and NSC	Ongoing	Requests submitted 2025 and awaiting further contact from NSC.

	<p>to the top of Rhodyate Hill in the south.</p> <ul style="list-style-type: none"> • 30 mph on Littlewood Lane and Meeting House Lane. <p>Requests to be prepared and submitted via the Highway Improvement Request Form.</p>			
<p>2. Improve condition of footpaths</p>	<p>Work with North Somerset Council to ensure all footpaths can be walked Support the Ramblers Association "Don't Lose Your Way" campaign to convert missing historic mapped footpaths into Rights of Way. Improvements to specific paths e.g. Blind Lane. All Councillors to make Clerk aware of issues. Article in "All About Cleeve" to encourage residents to report any issues.</p>	Council, Clerk	Ongoing	Ongoing liaison with NSC.
<p>3. Work out ways to reduce dog mess</p>	<p>Council and Clerk to look into methods of reducing dog fouling. Consider working with parishioners. Clerk to continue to put in All About Cleeve Article. Fresh Notices to be put up around lanes.</p>	Council, Clerk	Ongoing	This has improved and people seem to be clearing up after their dogs, but it will be monitored. Signs around the village to be regularly refreshed.

4. To ensure continued compliance with the relevant current legislation and to promote openness, transparency and community engagement through the use of various communication media.	Clerk to ensure compliance is maintained through website and Facebook page. Councillors to continue monthly meetings and agree to article written by Clerk to go in All About Cleeve.	Council, Clerk	Ongoing	This is ongoing and updates are made where appropriate.
5. To ensure that all council assets are maintained in a safe and proper manner	Responsible councillor to check on a regular basis that council assets such as seats, bus shelters, noticeboards, village signs are maintained and in good working order. Photo record to be completed and maintained.	Clerk and Councillors	Ongoing with risk assessment.	Risk assessment and asset register are used to ensure all assets are maintained.
6. To ensure all Council policies and procedures plus Action Plan are reviewed annually and updated as necessary	Clerk to ensure annual review process is on the agenda	Clerk and Councillors	Annually at June meeting of the Council.	This will be reviewed in June 2026.
7. To ensure all trees in Council recreational spaces including Pound Green and the Community Orchard are maintained and safe	Tree warden along with nominated Councillor review the trees annually and report back and work that needs to be done. Clerk to then arrange necessary maintenance. Risk Assessment Quarry 6 monthly review.	Tree warden, nominated Councillor, Clerk	Annually in October with risk assessment. Ongoing	The annual tree inspection is carried out in the final quarter of each year. Risk Assessment Quarry reviewed May 2024.

8. To consider planning applications in the interest of parishioners such as maintenance of distinctive landscape, woodlands, building styles, country lanes and protection of Greater and Lesser Horseshoe Bats. Placed on meeting agendas.	Clerk to ensure planning applications are notified to councillors. Clerk to seek time extensions from North Somerset Council if necessary. Site visits to be arranged if required. Any comments made to include bio-diversity and are consistent with the NSC Local Plan Any issues of non-compliance with bio-diversity to be raised with Enforcement Team at NSC.	Clerk and Councillors	Ongoing	This is ongoing. All planning applications are responded to where applicable.
9. To continue to monitor and support various groups and organisations within the parish including but not limited to: Village Hall, Community Resilience Group, King George V Playing Fields, Cricket Club and Community Groups.	Councillors to be elected as representatives for the Village Hall, Community resilience and King George V Playing Fields. All councillors to support parish events where possible and maintain dialogue and visibility with village organisations.	Councillors	Ongoing	This is ongoing, we have representatives on several of the groups and many others in addition.
10. To continue to monitor the growth and conditions made by Bristol Airport to get the best outcome for residents from adverse airport activities such as noise and road traffic including carbon emissions and car parking.	Support PCAA, attend airport consultative committee meetings.	Councillors	Ongoing	Cllr Burn has agreed to be named contact but not the PC representative on the PCAA and provide the Council with additional information. Cllr Burn sits on the Bristol Airport Environmental Working Committee.

				We publish updates on the website and Facebook.
11. Log Accidents	Keep a report of accidents within the village remind in All About Cleeve	Clerk	Ongoing	Clerk will keep a log of any accidents which are reported within the village.
12. Affordable housing and future developments in the village.	To ensure any future development in the parish is in line with the recommendations from the parish plans.	Councillors	Ongoing	There are no current planning applications in place where this is appropriate, however, if they arise we will be sure to work with the developer.
13. Tout's and Field View CIL Monies	Monies received and use to be considered with residents for benefit of the community. Touts chased via NSC for EV points.	Clerk and Councillors	Ongoing	£2159.26 to be spent by 09/03/26 £400.28 to be spent by 01/06/2027
14. To maintain the parish defibrillator-located at Cleeve Village Hall	To ensure that consumables (especially battery) is replaced when running low Pads replaced in March 2021.	Ben Whistance is Guardian until his forthcoming move. Clerk will then assume responsibility.	Ongoing. Battery replacement-March 2022	Ongoing
15. Community engagement	To improve engagement with community and raise the Councils profile with the public. Including consideration to hold surgeries when need arises. District Cllr to lead (possibly include Village Agent and PSCO and open to Brockley residents).	Councillors and Clerk	Ongoing	

16. Emissions Reduction	To seek an alternative to the carbon tool that is more meaningful. CPC to review the local community's carbon footprint	Councillors and Clerk	Review Summer 2026	Air Quality Monitoring on main road ahead of and post Tout's development completed.
17. Rewilding and Weed Management	To encourage rewilding at appropriate locations around the village such as:- Pound Green and Community Orchard. Also NOT to use Glyphosate based products on Parish Council land.	Councillors	Ongoing	Grass will be kept longer at some places to encourage rewilding to take place. Area around the flagpole to be a "wildflower" area.
18. Flooding issues	To investigate ways to improve drainage and run off issues in liaison with NSC. Work to establish ways to keep gulleys clear. Access to Blind Lane all year.	Councillors, Clerk and NSC	Ongoing	
19. Website Update	Review layout and accessibility of the current site. Seek quotes for alternative providers.	Chair and Clerk	s	
20. Community Orchard	To develop ongoing development the Community Orchard and encourage community engagement.	Councillors	Ongoing	
21. Fire risks in Goblin Combe	Noting the Met. Office's advice re the increased likelihood of wild fires in coming years, take such	Councillors and Clerk	Ongoing	Touts contacted to request stopping sale of disposable BBQs

	steps as seem practicable, including: - liaising with local landowners, Natural England, NSC; - maintain public awareness via AAC; - connect with other Parish Councils with similar concerns.			
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Agreed as amended July 2025

Date of next review May/June 2026

Completed Objectives

CIL Monies	Spending to June 2024			Posts at Quarry Car Park £1,116 Picnic tables and fitting at Community Orchard £1,739.64
Community Orchard	Phase 1 working party Risk assessment 2 Disabled friendly benches			Completed Jan 2024 Draft circulated Jun 2024 Installed 6/24
Community Engagement	Ongoing			2023 Annual Parish meeting included engagement with DRT service and Cleeve Community 2050.
Quarry Car Park	Completed 2024			Improvements completed:- Rails/Fence installed New Notice Board installed Bike racks installed
Footpath gates upgraded	Completed 2024			Exercise completed by NSC
Traffic Survey for Cleeve	Completed 2022/23			Survey completed and reviewed. Findings submitted to NSC and

				A370 speed limit of 30mph being pursued.
Speed reduction Cleeve Hill Road	Completed 2022			Speed limit introduced 2022.
Footpath from Quarry Car Park towards Goblin Combe	Completed 2022			Pathway re-instated
Public Rights of Way Consultation	Completed 2020			
Help promote the speed watch and obtain more volunteers	Temporarily disbanded 2024			
Get all gates/styles changed to kissing gates	Completed 2024			
Community Orchard	Ongoing			Completed:- Risk Assessment, Signs Picnic benches, Trees