

## Cleeve Parish Council's Action Plan 2018/19

Adopted by the Council on 8<sup>th</sup> May 2018, this will be reviewed annually.

Objective	Action	Who is responsible	Timescale	Achieved?
Reduce speed limit through the village	Implement Community speed watch	Clerk, Cllr Morton and volunteers	End of July 2018	
Improve condition of footpaths	Work with North Somerset Council to ensure all footpaths can be walked	Clerk	Ongoing	
Get all gates/styles changed to kissing gates	Council to decide order of priority. Clerk to work with Rights of Way officer at North Somerset Council	Council, Clerk, NSC	End of March 2018.	
Work out ways to reduce dog mess	Council and Clerk to look into methods of reducing dog fouling. Consider working with parishioners. Clerk to continue to put in All About Cleeve Article.	Council, Clerk	Ongoing	
To ensure continued compliance with the relevant current legislation and to promote openness, transparency and community engagement through the use of various communication media.	Clerk to ensure compliance is maintained through website and Facebook page. Councillors to continue monthly meetings and agree to article written by Clerk to go in All About Cleeve.	Council, Clerk	Ongoing	
To ensure that all council assets are maintained in a safe and proper manner	Responsible councillor to check on a regular basis that council assets such as seats, bus shelters, noticeboards, village signs are	Vice Chair Cllr Lister	Ongoing with risk assessment.	

	maintained and in good working order			
To ensure all Council policies and procedures are reviewed annually and updated as necessary	Clerk to ensure annual review process is on the agenda	Clerk and Councillors	Annually in Mays meeting.	
To ensure all trees in Council recreational spaces are maintained and safe	Tree warden along with nominated Councillor review the trees annually and report back and work that needs to be done. Clerk to then arrange necessary maintenance	Tree warden, nominated Councillor, Clerk	Annually in February with risk assessment.	
To consider planning applications in the interest of parishioners such as maintenance of distinctive landscape, woodlands, building styles, county lanes and protection of Greater and Lesser Horseshoe bats.	Clerk to ensure planning applications are notified to councillors and placed on agenda. Clerk to seek time extensions from North Somerset Council if necessary. Site visits to be arranged if required.	Clerk and Councillors	Ongoing	
To continue to monitor and support various groups and organisations within the parish including but not limited to: Village Hall, Community Resilience Group, King George V Playing Fields and Cricket Club.	Councillors to be elected as representatives for the Village Hall, Community resilience and King George V Playing Fields, All councillors to support parish events where possible and maintain dialogue and visibility with village organisations	Councillors	Ongoing	
To continue to monitor the growth and conditions made by Bristol Airport to get the best outcome for residents from adverse airport activities such as noise and road traffic	Support PCAA, attend airport consultative committee meetings.	Councillors	Ongoing	
Get a pedestrian crossing placed outside Court De Wyck primary school	Clerk speaking with the school and Yatton Parish Council to see if they	Clerk, Council	End of August 2018.	

	support the need for a safe crossing at the school. If agreed funding to try and be sourced from Bristol Airport Community Fund. North Somerset monitoring traffic in April 2018.			
To ensure the action plan is reviewed annually	Clerk to ensure review at the annual parish meeting in May (Action plan to run May to April from May 2018)	Clerk and Councillors	Annually in May's meeting	
Affordable housing and future developments in the village	To ensure any future development in the parish is in line with the recommendations from the parish plans. Possible site for development- The Lord Nelson.	Councillors	Ongoing	
To maintain the parish defibrillator- located at Cleeve Village Hall	To ensure that consumables (especially battery) is replaced when running low Pads replaced in March 2018.  Budget provision in 2018/19	Appointed Councillor- Cllr Jean Ashman	Ongoing. Battery replacement- March 2022	
Raise community awareness of the Councillor elections which will take place in May 2019	Clerk to continue to put articles in All About Cleeve detailing the purpose and role of the Parish Council. Councillors to be present at community events to be approached by anyone interested in potentially putting themselves forward for election.	Councillors, Clerk	Ongoing	

Agreed.....

Date of review....