



CLEEVE PARISH COUNCIL

Here for you.

Minutes Cleeve Parish Council held on Tuesday 9th February 2021 at 7.30pm virtually via Microsoft Teams

23/21 Present

Chair Cllr Ronnie Morley, Vice Chair Cllr Ben Whistance, Cllrs Marianne Pitman, Hilary Burn,

Geoff Pritchard and George Stringer Clerk: Andy Warren

Also in attendance: District Cllr Steve Hogg, a member of the public

24/21 Apologies

None received

25/21 Members of the public

No issues raised by attendees.

26/21 Report from PCSO Julie Berchall

No report received.

27/21 Declaration of interests

- (i) Declarations of interest relating to this agenda.
- None
- (ii) To consider applications for dispensations for section 33 (b) to (e).
- None

28/21 Agreement of Minutes of the Meeting held on 12 January 2021

Proposed by Cllr Burn, seconded by Cllr Whistance. Formal confirmation from Cllr Morley to follow.

29/21 Clerks Report

- Finance payments as agreed paid by BACS
- The footpath by the tree in the churchyard has now been tarmacked by NSC.
- Letter sent to residents thanking them for ongoing rubbish clearing in Brockley Combe.
- Clarification sought from Land Registry on question of footpaths being registered by 2030?
- Report of graffiti on boards around Lord Nelson – Touts have confirmed this will be removed..
- Discussion with Village Orderly and request for some “Take your litter home” signs. Also mentions that the field we are routing people through has some items being dumped – she will keep me posted as we have dealt with in the past.
- Discussed with her areas for “Spring Clean” but not really aware of major issues. Will provide details of her usual route in case we wish to vary. Very keen on the idea of planters raised by Chris Monkman as part of grass cutting tender – further information requested from Chris on firming up ideas.
- The issue of quad bikes raised by a member of the public at the last meeting has been raised with the residents by neighbours and no subsequent issues.
- Invoices have been issued to King George V Playing Fields and Groundwork for Dog Bin collection contributions for 2020/21.
- We have received notification from the Ministry of Housing, Communities and Local Government (MHCLG) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2021-22 is £8.41 per elector. For Cleeve with 727 electors for 2021/22 this equates to £6,114.07

30/21 District Councillors Report

Report received from District Cllr Steve Hogg covering:-

- Parking at Goblin Combe
- Support for businesses still available
- Winter Grants
- Online Access Support

Report attached as appendix to these minutes and information on support has been added to our Facebook page.

31/21 Planning Applications

- 20/P/2783/FUH Secondary consideration. Agreed by full council No further comment felt necessary.

Under Enforcement No updates received

32/21 Finance Schedule

13 Jan 2021	BACS	ALCA	Andy Warren (CiLCA)	£40.00
8 Feb 2021	BACS		Andy Warren (Salary)	£378.75
8 Feb 2021	BACS	HMRC		£94.80
8 Feb 2021	BACS		Caroline Crane	£62.27
8 Feb 2021	BACS	HMRC		£19.00
8 Feb 2021	BACS		K & E Property Maintenance	£120.00
10 Feb 2021	BACS		Andy Warren (Expenses)	£51.30

Also confirmed that renewal of Microsoft 365 package to be taken forward by Clerk subject to final approval

Payments approved by meeting Proposed by Cllr Burn and seconded by Cllr Stringer

33/21 Grant to Village Hall for Parking Barrier

Invoice not yet available although amount confirmed at £450. Village Hall Committee to be asked to submit formal grant request to be confirmed at March meeting in normal way.

34/21 Goblin Combe Parking

- A further meeting of the working group to be set up to report back to Council including proposal for signage.
- Meeting agreed that a parking disclaimer sign be ordered. Wording to be discussed by working group. Proposed by Cllr Pritchard and seconded by Cllr Burn

35/21 Goblin Combe Groundwork meeting and Way Forward

- Further positive meeting held with Groundwork 27th January 2021. Next meeting scheduled for 24th March 2021

36/21 Bristol Airport – Appeal and Heathfield at Hewish

- The Witness Statement has been prepared by Cllr Burn and needs to be submitted to the Inspectorate and also to Judith Hoskin, Secretary of the PCAA.
- There is a new Rule 6 Status application for parking at Heathfield in Hewish.
- No formal application received so difficult to comment at this stage.
- It was resolved to append the following comment to the submission to the Inspectorate
- “We are aware of a new Status 6 application for parking development at Heathfield, Hewish which would take traffic off the A370 but, as we have yet to see a formal application we cannot agree or disagree with this at this stage”
- Cllr Burn also raised the question of a representative of the Parish Council reading the statement at the appeal if ours is selected.
- Council resolved that additional comment be appended as above and Clerk to submit to Inspectorate and PCAA

Proposed by Cllr Stringer and seconded by Cllr Whistance.

37/21 Areas of Cleeve for a “Spring Clean”

- No specifics for areas requiring attention but will be featured in “All About Cleeve” for suggestions.

- The question of planters discussed and although locations to be discussed again Chris Monkman to be asked for some projected costs.

38/21 Rewilding

- Cllr Morley reports that at this stage there is no update due to ongoing Covid situation. It is hoped that matters may allow some progress in Autumn 2021.

39/21 Consideration of response to Land Registry Survey

- Screen shots of the survey to be provided to councillors to consider response which is due by 26th February 2021.

40/21 Update of Website – update under Transparency Code

- As part of ongoing updating of the website Councillors to provide an up to date photo and details of outside groups also to be updated.
- Up date to email protocols also to be produced for ratification.

41/21 CiLCA qualification for Clerk – Learning Agreement

- As set out in Clerk’s contract It was confirmed that Council will support the completion of the CiLCA qualification and pay for the relevant training. A formal Learning Agreement will be completed by Clerk, Chair and Trainer. Proposed by Cllr Burn seconded by Cllr Whistance.

For Information Only

42/21 Risk Assessments

- Risk Assessment for Cleeve Quarry confirmed and adopted. Proposed Cllr Whistance seconded Cllr Stringer.

The following amendments/reviews to be completed;-

- Health & Safety Policy – Quarry to be added
- Community Engagement Policy – Quarry to be added as “Green Space”
- Overview of work by volunteers

43/21 Report on Meetings and Activities attended

- Groundwork see item 35/21
- Airport Consultative Group Cllr Burn attended and reported.
- Yatton United Charities Cllr Pitman attended

44/21 Any Matters for next Agenda

- Forgotten footpaths
- “Spring Clean” for Cleeve – planter costings and locations

45/21 Invitations to External Meetings

- 24 February 2021 NSC Forum Health and Well Being (Cllr Pitman to attend)
- 24 March 2021 Groundwork zoom meeting (Cllrs Burn, Whistance and Pritchard plus Clerk to attend)

46/21 Future Meetings Next meeting Tuesday 9th March 2021 at 7.30

Signed Dated15th February 2021.....

Andy Warren, Clerk

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Cleeve PC Meeting 9 Feb 2021: District Cllr Steve Hogg Report

1. Parking at Goblin Coombe

Last month I wrote to Jess Aston, Chief Inspector at A&S Police, about current parking at GC. She advised that they are “experiencing exactly the same issue at local walking spots across North Somerset. There is no official guidance re distance people can travel for exercise and neither has our force adopted a local limit (it would be very difficult to enforce with resources available)”. Her only real suggestion was to refer me to Sgt Mark Raby and our local PCSO team for tactical help – so I have written to Mike Bell, dept leader at NSC and Matt Lenny & Lucy Shomali, Directors of Public Health and Place respectively, to see what additional support the LA may be able to provide.

2. Support for businesses is still available

I have had a few conversations over recent weeks with local businesses, most of whom wrongly assume that government support and grant schemes have ended. There are many businesses that NSC are simply not reaching, and with tons of financial support and free business advice available, I am hoping that the PC might help me to promote some of this locally.

The message is simple. Any business looking for additional support should email business@n-somerset.gov.uk and the team will help. Just to summarise what is available right now;

- Multimillion pound grants available
- How to apply – via the Council or ‘In North Somerset’ websites:
 - <https://innorthsomerset.co.uk/covid-19-support/small-business-grants-information/>
 - <http://www.n-somerset.gov.uk/my-services/community-safety-crime/emergency-management/covid-19-north-somerset-together/information-organisations-businesses-groups>
- Long-haul support: bespoke advice via telephone Contact Centre & the Business Team to help and support
- Payments are Grants, **not a loan** – no requirement to repay
- Grants provided are to cover fixed costs, not loss of income or wages
- Businesses are often eligible for multiple grants for the same period of restriction and against multiple episodes of the local / national restrictions
- Businesses providing ‘Take Away’ service or trading via an alternative mechanism may still be classified as ‘Closed’ under the scheme
- Businesses receiving 100% retail or small business relief (paying zero Business Rates bills) are still eligible for a grant
- Rated businesses may be eligible for top-up grants under the discretionary schemes (ARG & NSC Hospitality Sector scheme)
- Mistakes must be funded by the local authority
- Businesses can claim back sick pay for staff who have had to take time off due to having Covid
- Retail, hospitality and leisure businesses and small businesses received business rate relief 20/21 – we continue to lobby government for this to be extended to next year
- Self-Employment Income Support is still available
- Coronavirus Business Interruption Loan Scheme – Government guaranteed loans for larger businesses up to £5m. Interest free for 12 months
- Bounce Back Loans - Government guaranteed loans for SMEs up to £50k. Interest free for 12 months
- Furlough extended to 30th April - Employees receiving 80% of their current salary for hours not worked

3. Winter Grants

The Council has received £523,000 from the Government's Covid winter grant scheme to assist low income families and individuals with mainly food and fuel costs for the months of December to March.

The council is keen to see this money distributed to help those children and families most in need. Any money not allocated by the end of March will have to be returned to the Government.

Initially, vouchers were distributed to all children entitled to free school meals, including in early years settings, and care leavers of £15 a week for the two weeks of the Christmas holidays.

Families and individuals who need more help can apply through the Welfare Provision Scheme. Go to www.n-somerset.gov.uk/wps, or call 01934 888 035 or 0800 138 5665, 10am to 4pm, Monday to Friday.

4. Online Access Support

A free service aimed at increasing the level of basic digital skills and abilities in North Somerset residents is now available.

North Somerset Council's digital inclusion project 'Get Connected' is open to low income residents on Universal Credit or with little or no qualifications.

The council has 120 laptops available for loan for a period of 12 months to eligible residents. They will be supported throughout the year and encouraged to sign up for courses which aim to improve their confidence, employment prospects and connectivity and reduce social isolation.

'Get Connected', which has been funded by the Department for Work and Pensions, will help people to:

- get and set up free IT equipment for them to take home
- learn how to use it and access IT courses
- use the laptop to go job hunting and find work
- access useful online services
- feel confident in the digital world
- get connected with family and friends.

To find out more about the scheme, residents can contact the council's digital inclusion project co-ordinator Jane Goodison on 07990 805 512 or jane.goodison@n-somerset.gov.uk.