



## CLEEVE PARISH COUNCIL

*Here for you.*

**Minutes of the Meeting of Cleeve Parish Council held on Tuesday 9 April 2024 at 7.30pm in Cleeve Village Hall**

**72/24 Present**

Chair Cllr Ronnie Morley, Cllrs Marianne Pitman, Hilary Burn, Geoff Pritchard, George Stringer, District Cllr Tom Daw and Clerk, Andy Warren.

**73/24 Apologies**

Cllr Ben Whistance, Cllr Colin Knowles

**74/24 Members of the public**

2 members of the public attended and raised the following points:-

- With the X5 service now going through Claverham to Yatton pleased to see that timetables already updated.
- Vehicle parked in Bishops Road near the junction apparently is work vehicle used by a person on extended sick leave. The company had advised that this would be taken to depot, but nothing happened as yet. Details provided and Clerk to follow up.
- Weight limit sign at A370/Bishops Road needs to be cleaned.
- Information in support of the Cleeve Community 2050 grant application under 81.3.

**75/24 Declaration of interests**

- (i) Declarations of interest relating to this agenda.  
Cllr Pitman regarding Grant item 81.2
- (ii) To consider applications for dispensations.  
None

**76/24 Agreement of Minutes of the Meeting held on 12 March 2024**

- It was resolved that the Minutes of the 12 March 2024 meeting, having been previously circulated, are confirmed as a true and accurate record.
- Proposed by Cllr Burn and seconded by Cllr Pitman. Signed by Cllr Morley.

**77/24 PCSO Report**

PCSO Nick Gough advises that PC Connor Trotman and PCSO Kate Turner are now also covering our area.

A number of burglaries are continuing across North Somerset, especially ones where the purpose appears to be to obtain keys to high value vehicles parked on drives. The general advice is ensure outside lights and CCTV are working if you have them, keep your vehicles keys hidden, especially overnight and ensure keyless entry systems are not accidentally activated i.e. keep the keys in a "Faraday pouch".

**78/24 District Councillor Report**

By way of update District Cllr Daw reports as follows:-

- He is continuing to work with Bristol Airport Action Network (BAAN) in regard to night flight issues and is due to discuss this with Jo Walker, Chief Exec of NSC next month.
- The BSIP work at Woodhill has now commenced but the plans for Backwell and Congresbury are still being considered.
- He has received a complaint from a resident regarding the work Avon Wildlife Trust have completed at Goblin Combe and this was briefly discussed. This has been taken up with Avon Wildlife Trust but has all been agreed appropriately.

## 79/24 Clerk's Report

- Bristol Airport have confirmed that they have now responded to resident who advised that there had been no response to complaint made November 2023.
- Requests have been submitted to NSC for refreshing of various road markings around the village.
- NSC are in contact with Tout's regarding provision of charging points and staff parking issues.
- CPC response to OFCOM survey on postal services submitted.
- The question of progress on the 30mph limit for part of the A370 is to be chased with Rob Thomson of NSC.
- Emma Walters of the BSIP team also to be chased to check progress.
- Issue was recently raised by Cllr Knowles concerning issues with the X buses not being able to stop at their designated stop in Bristol due to other routes using as a terminus. After advising NSC and First bus it appears that only X buses are now using that stand.

## 80/24 Financial Report

### a) Payments made

31/03/2024	Unity Bank Charges	£18.00
02/04/2024	Salary – Caroline Crane	£100.68
02/04/2024	Salary – Andy Warren	£501.23
02/04/2024	HMRC – Caroline Crane	£25.20
02/04/2024	HMRC – Andy Warren	£119.00
04/04/2024	Andy Warren – Expenses	£91.48

### b) Payments Received

15/03/2024	Groundwork Dog Bins	£130.00
31/03/2024	Credit Interest	£151.83

### c) Payments for authorisation

Annual subs to ALCA and NALC	£256.76
Dog Bins	£132.00
Grass Cutting	£240.00

### d) Bank Reconciliation as at 31 March 2024

Bank Reconciliation as at 31 March 2024 (end of year) has been circulated for approval and signature by Cllrs Morley and Burn.

### e) Internal Auditor

As in previous years the local group of councils has been organised to complete AGAR audit.

This year Kenn Council Clerk will audit Cleeve and Cleeve will audit Barrow Gurney. On this occasion a further check will be completed by national auditors BDO as our expenditure exceeded the £25K limit to seek exemption.

It was resolved to accept the Financial Report, confirm payments, Confirm Bank Reconciliation and appoint Clerk of Kenn Parish Council as this years auditor.

Proposed by Cllr Stringer and seconded by Cllr Burn. Signed by Cllrs Morley and Burn.

## 81/24 Grant Applications

### 81.1 All About Cleeve

Annual request for assistance in production cost for the monthly magazine sought at £400.  
It was resolved to confirm this request. Proposed by Cllr Stringer and seconded by Cllr Burn.

### 81.2 Yatton United Charities

Cllr Pitman left the meeting.  
Annual request for assistance in helping to provide grants for local people in Cleeve, Yatton and Claverham.  
Support sought at £100. It was resolved to agree this request. Proposed by Cllr Burn and seconded by Cllr Stringer.

### 81.3 Cleeve Community 2050

Cllr Pitman rejoined the meeting.  
Request for assistance of £600 in offering free Energy Performance Certificates to residents of Cleeve with rating of E or below.  
After a full discussion it was felt that much of this information is already available via NSC and others and that the high proportion of admin costs proposed could be covered for free in other ways.  
It was resolved to decline this request. Proposed by Cllr Pitman and seconded by Cllr Stringer.

**82/24 Planning Applications**

**For Discussion**

None

**Under Enforcement**

Tout's development – NSC are taking up issues regarding charging points and staff parking. District Cllr Tom Daw also has arranged meeting with Jon Tout.

**82/24 Bristol Airport**

Cllr Burn has circulated details arising from Environmental Working Group meeting held on 27 March. Arising from that details of the revised Noise Insulation Grant for this year have been released and updated on Facebook and the website. NSC are to be asked for an update on the Master Plan originally scheduled for May 2019 and on the Surface Access Strategy.

**83/24 Millennium Garden/Community Orchard**

Clerk is still awaiting quote for installation of the picnic tables and will seek alternative if not forthcoming.

**84/24 Flooding**

District Cllr Daw reported that NSC are employing new contractors in an attempt to improve coverage and he continues to keep pressure on them.

Some work has been carried out in the area at the bottom of Rhodyate Hill which does seem to have had a positive impact.

**85/24 CIL Monies**

Cllr Stringer reported that he has attended to Village Hall Committee meeting and explained to them Cllr Knowles ideas regarding display screens. After discussion they have advised that they are not interested in pursuing this.

**86/24 Consultations for Comment**

- **Parking**

It is felt that this consultation is overly complicated and will lead to people rapidly losing interest due to its length and weighting. Consequently responses will probably be very few. Clerk to email our concerns to NSC.

- **Waste Collection**

A much more straightforward consultation which was completed during the meeting for submission by Clerk.

**87/24 Double Yellow Lines for Bishop's Road/Millier Road**

- **Bishops Road/Millier Road** Having sought clarification from David Bailey at NSC he is of the view that the current double yellow lines Issues are appropriate and do not need changing. However, he does advise that we can request a review if we can provide good enough reasoning. With the revised X5 bus service needing to turn right onto the A370 there is a new ingredient. Cllr Stringer has viewed recent activity, and it was resolved that Clerk will liaise with him and submit a request to NSC.

Proposed by Cllr Burn and seconded by Cllr Pitman.

**88/24 "Great Big Green Week"**

Approach received from a resident regarding this event which is due to run from 8 to 16 June. Not expecting us to be directly involved but looking for us to publicise via Facebook, website and our notice boards. An entry in the May and June editions of AAC will be prepared by the resident. Clerk to confirm we are happy to do this.

**For Information Only**

**89/24 Risk Assessments**

None

**90/24 Report on Meetings and activities attended**

Cllr Stringer attended meeting of Village Hall Committee

Cllr Morley was unable to attend meeting of Recreation Club (as this now clashes with CPC meetings)

Cllr Pitman attended meeting of Yatton United Charities

Reports on the meetings provided to councillors.

**91/24 Any matters to go on next agenda**

Annual Accounts and election of officers

**92/24 Invitations to External meetings**

**93/24 Future Meetings**

Next meeting will be Annual Meeting of the Parish Council to be held on Tuesday 14 May 2024.

Meeting finished at 21.30 pm.

Signed .....*Andy Warren*..... Dated .....10 April 2024.....

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