



CLEEVE PARISH COUNCIL

Here for you.

Minutes of the Meeting of Cleeve Parish Council held on Tuesday 14 January 2025 at 7.30pm in Cleeve Village Hall

1/25 Present

Vice Chair Cllr Colin Knowles (acting Chair in the absence of Cllr Morrley), Cllrs Marianne Pitman, Geoff Pritchard, Hilary Burn, George Stringer and Clerk Andy Warren.

2/25 Apologies

Cllrs Ronnie Morley and Debs Lister and District Cllr Tom Daw

3/25 Members of the public

No members of the public but PCSO Kate Turner and her colleague, Emily, for part of the meeting.

4/25 Declaration of interests

(i) Declarations of interest relating to this agenda.

None

(ii) To consider applications for dispensations.

None

5/25 Agreement of Minutes of the Meeting held on 12 November 2024

It was resolved that the Minutes of the 12 November 2024 meeting, having been previously circulated, are confirmed as a true and accurate record.

Proposed by Cllr Pitman and seconded by Cllr Pritchard. Signed by Cllr Knowles and handed to Clerk.

6/25 PCSO Report

Ahead of the meeting PCSO Nick Gough confirmed crime figures remain stable with no specific concerns.

He asked that we remind residents to shut doors and windows and also lock garages and outbuildings. Also to make sure that high value items kept outside or in and outbuildings are secured/bolted to the floor with a good quality chain.

We were pleased to welcome PCSO Kate Turner who supported Nick's comments and confirmed that Police concerns regarding speed issues and road issues generally (for example the Brockley traffic light issues and the new Woodhill configuration) are passed on to NSC which will, hopefully, help support our own concerns.

7/25 District Councillor Report

District Cllr Tom Daw, in offering his apologies, reported that, currently, the bulk of his time is being taken up with Bristol Airport issues.

8/25 Clerk's Report

- Meeting with the BSIP Team has been arranged for Tuesday 21st January in the Village Hall to discuss the 30mph speed limit and movement of the bus stop outside Touts.
- We have requested that grit bins across the Parish are topped up and this has been added to NSC's list for attention as and when they are able to do so. However, this is now seen as being Parish Council responsibility and Community Resilience are looking to take this over.
- After many requests to NSC the "30" roundels on the surface of Cleeve Hill Rod have, finally, been repainted.
- Requests for attention to potholes and surface damage to road surfaces have been turned aside as not being severe enough.
- Much time has been spent in assimilating the NSC plans for "Delivering Together". Information supplied has been very poor and, seemingly, ignoring the fact that Parish Councils are looking to put Budgets together in December. I have made representations pointing this out and we will discuss under item 9 of tonight's Agenda.
- The issue of resident's parking on Cleeve Hill Road has been discussed further with David Bailey of NSC Highways in order to investigate if this is an option. He has provided some further detail but, at this stage, this is not an option which is available across North Somerset. An initial scheme is being implemented in Weston before anything else will be looked at. Residents would certainly be faced with fees relating to this scheme. I will keep the lines of communication open to explore options going forward.

9/25 NSC "Delivering Together" Issues, Litter Bins and Public Rights of Way

As mentioned in the Clerks Report 8/25 much work has been done following discussions with NSC regarding their "Delivering Together" Programme. This is part of NSC's review of finances as they are under increasing financial pressure. After a number of fruitless meetings, they finally rolled out their requests in a meeting on 27 November 2024.

As far as Cleeve is concerned the main issues are:-

- **Public Rights of Way (PROW)**

We, along with the other Parish Councils in North Somerset are being asked to contribute to keeping a member of staff for the PROW team. This member of staff will continue providing support on the basis we have enjoyed in the past. The PROW team are very responsive, and we certainly would struggle to provide this level of service ourselves. The request is for a contribution of £500 for the 25/26 year.

After discussion it was resolved that the £500 contribution be confirmed and form part of the 25/26 Precept request.

Proposed by Cllr Stringer and seconded by Cllr Burn.

- **Litter Bins**

NSC wish to cease emptying a number of bins across North Somerset. A list was supplied asking that we either take bins and their emptying on or that bins are removed. Having reviewed that list for accuracy we would have been left with 4 bins (1 in Bishops Road, 1 on Pound Green with the 2 concrete bins being removed, and 2 at Goblin Combe).

Having challenged this NSC have agreed to continue to control and empty the 2 bins (Bishops Road and Pound Green) while we will take on the 2 bins at Goblin Combe.

Research was undertaken into costs of litter bin emptying and this was combined with a review of dog bins. From the quotes obtained, and the additional information provided, this can be done for £5 per emptying. This is less than we currently pay for dog bins so can be achieved with budget increase of £750. The company we plan to use also monitor how full the various bins are when emptied which will enable us to make decisions on number of emptyings actually required. This will be especially useful for Goblin Combe where the 2 bins are currently emptied 3 times each week.

In addition we are in conversation with Groundwork South to share some of the costs of the bins.

It was resolved to move the dog bin emptying together with the litter bins at Goblin Combe to Corporate Cleaning Services from 1 April 2025 and to give notice to K&E who currently empty the dog bins.

Proposed by Cllr Burn and second by Cllr Pitman.

10/25 Financial Report

Receipts and Payments

a) Payments made

29/11/2024	BACS	ICO (Data Protection)	£35.00
30/11/2024	BACS	Bank Charges	£6.00
02/12/2024	BACS	Salaries and HMRC	£1,054.49
05/12/2024	BACS	Ashridge Trees (Refund to Clerk)	£294.35
05/12/2024	BACS	Clerk Expenses	£44.38
05/12/2024	BACS	Ashridge Trees (Refund to Clerk)	£11.50
11/12/2024	BACS	K&E Property (Dog Bins)	£132.00
12/12/2024	BACS	Ward Tree Surgeons	£576.00
31/12/2024	BACS	Bank Charges	£6.00
02/01/2025	BACS	Salaries and HMRC	£783.87
02/01/2025	BACS	K&E Property (Dog Bins)	£217.00
08/01/2025	BACS	Clerk Expenses	£25.79
08/01/2025	BACS	Village Hall Hire	£14.00

b) Payments received

31/12/2024	BACS	Credit Interest	£153.22
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c) Bank Reconciliation as at 31 December 2024

Reconciliation completed and circulated for approval and signing. It was resolved to confirm the Bank Reconciliation and for Cllrs Knowles and Pitman to sign in confirmation. Proposed by Cllr Stringer and seconded by Cllr Burn. Signed by Cllrs Knowles and Pitman.

d) Payment for approval

Following Pound Green Tree Inspection in October quotes have been sought to remove dead branches of Field Maple on Pound Green. It was resolved to accept the quote from Ben Swift at £100 plus VAT. Proposed by Cllr Knowles and seconded by Cllr Burn. Clerk to take this forward.

e) 2025/26 Budget and agreement of Precept Request

Proposed budget has been circulated ahead of discussion and agreement of Precept for 2025/26.

The main issues we have to deal with are the PROW and Bin emptying as discussed in item 9/25 above plus HM Government's decision to decrease the threshold for Employers NI. This means that a payment will be required in respect of the Clerk (even though he does not pay NI as an individual) and we will have a commitment of approx. £400 for the forthcoming period.

With the additional costs and, with various adjustments to the Budget from that of 2024/25, in order to cover these additional costs as far as possible our Precept request for 2025/26 will be £19,249 which is a 10% increase on the 2024/25 figure of £17,499. For a Band D property in Cleeve this represents a charge of £51.04 per annum. It was resolved to agree the budget and confirm the Precept request. Proposed by Cllr Burn and seconded by Cllr Stringer.

11/25 Planning Applications

For Discussion

24/P/2632/FUH 15 Bishops Road, Cleeve. Demolition of the existing single storey side extension and rear conservatory. Proposed erection of a replacement single storey side extension, single storey front porch and erection of a two-storey rear extension and 1no. rear dormer.

It was resolved to support this application conditionally. Subject to fully permeable drive and , as considerable amount of new accommodation being created, to consider use of renewable energy. Proposed by Cllr Burn and seconded by Cllr Stringer. Clerk to submit.

24/P/2675/FUH 23 Bishops Road, Cleeve. Proposed erection of a detached double garage to the front of the property.

We would question whether the demolition of the front wall at the entrance to the property may have needed Householder Planning Permission to do so.

Plans submitted are insufficient for us to make a judgement and, subject to that point being clarified we will comment in due course.

Proposed by Cllr Stringer and seconded by Cllr Knowles.

Under Enforcement

None

12/25 Flooding and Drainage Issues

Cllr Knowles reported that he has checked the drains along the A370 and found that 48 out of 56 were blocked in some way. Cllr Knowles will formulate report and liaise with District Cllr Tom Daw.

13/25 Speed Limit Policy

It was resolved that the amendments to the Action Plan agreed at November's meeting, having been made, are now published on the website. Proposed by Cllr Knowles and seconded by Cllr Burn.

Cllr Knowles is preparing the draft submissions for approval at February meeting ahead of submission.

14/25 Bristol Airport

Please see item 18/25 Consultations for Comment.

Clerk to remind residents via website and Facebook to respond by the deadline date of 31 January 2025.

15/25 Village Orderly

After 8 years of excellent service, our Village Orderly, Caroline, has resigned with effect from the end of February.

An advert has been prepared and will be published in "All About Cleeve", on the notice boards, Website and Facebook with a closing date of 17 February 2025.

It was resolved to take this forward and to write a letter of thanks to Caroline for her help in keeping the village tidy.

Proposed by Cllr Knowles and seconded by Cllr Burn.

16/25 Community Orchard

The trees purchased for the Community Orchard were planted on 5 January.

Sponsorship for the trees was offered by Cllr Burn and Pitman and also by ex-Cllr Whistance. Clerk to email them with bank details for payment. Some time ago we also were offered help in memory of a former resident for a tree, initially on Pound Green, but will ask if they would like to purchase one of the Community Orchard trees instead.

We are also to ask Chris Monkman to trim the brambles around the side of the orchard area.

17/25 CIL Monies

Cllr Knowles proposed that we investigate using some of the CIL Monies to effect repairs to the pavement at the Bishops Road end of Pound Green which is prone to flooding. It was resolved to investigate the procedures for this. Proposed by Cllr Knowles and seconded by Cllr Burn. Clerk to investigate.

18/25 Consultations for Comment

Cllr Burn advised that the PCAA response to the Bristol Airport Master Plan is being prepared and will be circulated prior to submission by the deadline date of 31 January 2025.

It was resolved that this be submitted on behalf of the Council once available. Proposed by Cllr Stringer and seconded by Cllr Pitman.

19/25 Issues with Goblin Combe Car Park noticeboard

We still await the final proof for the new sign and have chased accordingly. Unfortunately, the designer completing this work has been seriously ill but is returning to work on 20 January. Clerk to advise complainants accordingly.

20/25 Cycle Route to Backwell

Following a suggestion from a resident, the question of a cycle route from Cleeve to Backwell was discussed. Clerk to check with NSC Highways and District Cllr Tom Daw the process for raising this.

For Information Only

21/25 Risk Assessments

- On the public footpath behind Al Fresco the “kissing gate” into Cleeve Court Field needs replacing. Clerk to submit request.
- The village sign at the Brockley end of Cleeve has been damaged and a request for repair/replacement has been made by Clerk. As no progress has been made with this Clerk to renew request.
- The “litter picking station” at the bottom end of Goblin Combe is effectively redundant. Cllr Knowles to advise Darren Hall and Cllr Burn then to arrange disposal.

22/25 Report on Meetings and activities attended

Cllr Burn attended meetings with Groundwork South, PCAA and Bristol Airport Environmental Group and has circulated reports. Cllr Pitman has attended Yatton United Charities and reported.

23/25 Any matters to go on next agenda

Review of Meeting Dates

24/25 Invitations to External meetings

Cllr Pitman to attend Mendip Vale Patient Participation Group meeting.
Invitation for Clerk and one Councillor to attend NSC Teams meeting on 3 weekly bin collection but no one is available and we will await copies of slides/information.

25/25 Future Meetings

Next meeting will be held on Tuesday 11 February 2025.
Meeting closed at 21.20pm

Signed*Andy Warren*..... Dated15 January 2025.....

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