



CLEEVE PARISH COUNCIL

Here for you.

Minutes of the Meeting of Cleeve Parish Council held on Tuesday 8 July 2025 at 7.30pm in Cleeve Village Hall

155/25 Present

Cllr Ronnie Morley (Chair), Cllrs Marianne Pitman and Hilary Burn, and Clerk Andy Warren.

156/25 Apologies

Cllrs Colin Knowles and Carol Molloy plus District Councillor Tom Daw.

157/25 Members of the public

One. Who reported non collection of recycling Cleeve Hill Rd/Chapel Lane. Clerk to escalate report with NSC.

158/25 Declaration of interests

(i) Declarations of interest relating to this agenda.

None

(ii) To consider applications for dispensations.

None

159/25 Agreement of Minutes of the Meeting held on 10 June 2025

It was resolved that the Minutes of the 10 June 2025 meeting, having been previously circulated, are confirmed as a true and accurate record.

Proposed by Cllr Burn and seconded by Cllr Pitman. Signed by Cllr Morley and handed to Clerk.

160/25 PCSO Report

PCSO Nick Gough reports that there are no major issues at the moment although there has been an increase in commercial burglary across the whole of North Somerset. Supermarkets/ mini marts are being targeted for cigarettes, vapes and alcohol.

161/25 District Councillor Report

No report received

162/25 Clerk's Report

- Letter has been sent to the family who have placed a "memorial" at the Quarry Car Park suggesting an alternative form of commemoration.
- Email exchange with Tout's regarding request to consider withdrawing sale of disposable barbeques. At this stage they will continue to sell these items. Considering the current heatwave warning Clerk to write again asking that they keep under review.
- Accident on the A370 on 17 June has been added to the Accident Log. Please update me if you are aware of any further incidents.
- Copy letter received from Cleeve Parochial Church Council regarding their concerns on the speed limit issues. They submitted to Highways at NSC, but I have also forwarded to the BSIP team and Hannah Young.
- In view of the traffic chaos caused by recent road works in Congresbury Clerk to email NSC and request that better planning is done for any future works.

163/25 Financial Report

a) Payments made

30/06/2025	BACS	Unity Bank Charges	£6.00
01/07/2025	BACS	Salaries and Tax	£815.03
04/07/2025	BACS	ALCA Course – Cllr Molloy	£45.00
04/07/2025	BACS	Greener Future – Grass Cutting	£415.00
04/07/2025	BACS	AAW – Expenses	£20.14
07/07/2025	BACS	Andrew Savage – Bins	£240.00

b) Payments received

30/06/2025	BACS	Bank Interest	£132.72
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c) Bank Reconciliation as at 30 June 2025

Reconciliation completed and circulated for approval.

It was resolved to accept the Financial Report and to confirm the Reconciliation for signing by Cllrs Morley and Pitman.

Proposed by Cllr Burn and seconded by Cllr Pitman.

164/25 Action Plan

Action Plan 2025/26 revised and updated. It was resolved to adopt and update website etc.

Proposed by Cllr Burn and seconded by Cllr Pitman.

165/25 Planning Applications

None

For Discussion

None

Under Enforcement

None

Cllr Pitman raised the issue of a potential 120 new houses behind the High Street in Claverham. Developers are holding an open meeting on 10 July. No planning application at this stage and not appearing on the Local Plan but will need to keep under review as could have serious impact on Clevee with increased lorry activity and drainage issues.

166/25 Flooding and Drainage Issues

No updates.

167/25 Bristol Airport

Cllr Burn attended the Bristol Airport Environmental Working Group meeting on 8 July and minutes awaited to update Councillors.

168/25 Web Site Review

For some time, it has been intended to review our current website offering and look at alternatives. In addition to this, new regulations mean that we must move email addresses for both the Council and all Councillors to a more secure .gov address. This must be done during the current Financial Year and before the 2026 Internal Audit.

Having sought views and input from other Clerks quotes have been obtained from Parish Council Websites and Town and Parish Council Websites. Having spoken with both companies the preference is to engage Parish Council Websites. They will arrange to migrate the existing website details to a new domain of cleveparishcouncil.gov.uk and arrange for new emails for the Clerk and all Councillors.

Support will be provided via zoom and on the phone and the feedback from existing users is excellent.

In addition to achieving the compliance required the new website will be much more user friendly and have a more professional look and feel than we currently have.

Cost quoted is £749 + VAT for the design, build and content migration of website and setting up of emails. There will be some other small costs for domain registrations and for migration of emails for main email address.

Ongoing costs will be £25pm + VAT for hosting and support (billed annually).

The costs do not qualify for either CIL or Airport Community Fund support so will be completed under the Repairs and Renewals Budget. After discussion it was resolved to proceed with Parish Council Websites and for Clerk to action.

Proposed by Cllr Burn and seconded by Cllr Pitman

169/25 CIL Monies

The replacement of the speed warning sign in Bishops Road with a "smiley face" unit has been explored and total cost will be £4,648 plus VAT of £929.60 (which will be reclaimed). We have £2,559.54 remaining to spend of our CIL monies. We will also make an application for the remaining funds £2,088.46 from the Bristol Airport Community Fund from their September round of applications.

Clerk to prepare Fund application and take forward.

Proposed by Cllr Pitman and seconded by Cllr Burn

170/25 BSIP Proposals

Our response to the latest plans to be compiled and submitted based on comments from Cllrs Knowles and Morley.

Proposed by Cllr Burn and seconded by Cllr Pitman.

171/25 Western Forest Talk

Claire Byers from Forest of Avon Trust has agreed to deliver a presentation ahead of our Council Meeting on Tuesday 9th September starting at 7pm. Council meeting will follow at approx. 8.00pm.

Cllr Morley will draw up a poster and the intention is to invite representatives from other Councils and organisations who may be interested.

172/25 Community Orchard

Cllr Morley is preparing a map showing the layout of trees in the orchard together with background details of trees e.g. types of fruit suggested harvest times and uses.

Clerk to ask Alex of Greener Future to do Orchard maintenance after mid-July e.g. cutting grass and brambles.

173/25 Consultations for Comment

None. Transport Survey has been circulated and publicised on posters and Facebook.

For Information Only

174/25 Risk Assessments

Tree near car park has fallen and loose limb will be removed and allowed to rot down.

175/25 Report on Meetings and activities attended

Cllr Pitman – Reports that Yatton United Charities are seeking better publicity in future. This will be taken forward on the new website. Clerk to also arrange meeting with Chris Wathen (Charity Administrator) to discuss potential support for Groundwork's activities.

176/25 Any matters to go on next agenda

Claverham Application 25/P/1404/EA1

177/25 Invitations to External meetings

Cllr Burn and Clerk to attend Groundwork update meeting on 9 July.

178/25 Future Meetings

Next scheduled meeting is Tuesday 9 September.

Informal meeting Brockley Councillors to be held 17 July in Cleeve Village Hall at 10.00am.

Due to Clerk's leave the November meeting will be moved to Tuesday 25th November.

Meeting closed at 8.55pm.

Signed*Andy Warren*..... Dated ...18 July 2025.....

Andy Warren, Clerk 07932 191964 cleeveparishcouncil@hotmail.co.uk