



CLEEVE PARISH COUNCIL

Here for you.

Minutes of the Meeting of Cleeve Parish Council held on Tuesday 9 September 2025 at 8.00pm in Cleeve Village Hall

179/25 Present

Cllr Ronnie Morley (Chair), Cllrs Marianne Pitman and Hilary Burn, Carol Molloy, Clerk Andy Warren and District Cllr Tom Daw

180/25 Apologies

Cllr Colin Knowles.

181/25 Members of the public

One. Member of the public interested in being co-opted onto the Parish Council. Introduced himself and his experience and passed relevant forms to the Clerk. Co-option will be added to the Agenda for October meeting.

182/25 Declaration of interests

(i) Declarations of interest relating to this agenda.

None

(ii) To consider applications for dispensations.

None

183/25 Agreement of Minutes of the Meeting held on 8 July 2025

It was resolved that the Minutes of the 8 July 2025 meeting, having been previously circulated, are confirmed as a true and accurate record.

Proposed by Cllr Burn and seconded by Cllr Pitman. Signed by Cllr Morley and handed to Clerk.

184/25 PCSO Report

PCSO Nick Gough reports that there is nothing specific to report. Crime figures are steady again this month.

He also provided details of the "Walk and Talk" initiative aimed at females who feel unsafe in specific areas.

185/25 District Councillor Report

District Cllr Tom Daw explained that, for various reasons he has been heavily committed over the last month or so.

With District Cllr Bridget Petty now returning to duties he no longer has cover responsibility for Backwell.

He advised that the Local Plan is likely to be re-visited again before it is launched and we will be kept advised on progress.

He also continues to work on several issues such as BSIP, Public Rights of Way and Bristol Airport.

186/25 Clerk's Report

- Initial contact now made with the family who have placed a "memorial" at the Quarry Car Park suggesting an alternative form of commemoration. They have agreed to discuss this and come back to me.
- Letter received from "Claverham Future" circulated for discussion. At this stage we will suggest that they send a representative to speak to the Council Meeting following the registration of formal planning.
- Goblin Combe sign lock has failed on notice board part and is being replaced.
- Remote meetings – following a Government Consultation on the question of Councils being able to allow remote attendance and proxy meetings this will be introduced sometime in 2026. At that stage we will have to consider our stance on this and adopt a new Standing Order to cover this.
- Assertion 10 (AGAR) – During the current financial year Councils are required to be able to confirm on the AGAR return that it has "met all legal duties around digital services, data protection and information-access". The current work with new website and email addresses is a major part of this.

187/25 Financial Report

a) Payments made

09/07/2025	BACS	Cleeve Village Hall – Hall Hire	£14.00
31/07/2025	BACS	Bank Charges	£6.00
01/08/2025	BACS	Salaries and Tax	£815.03
12/08/2025	BACS	Andrew Savage – Bins	£220.00

12/08/2025	BACS	Cleeve Village Hall – Hall Hire	£28.00
12/08/2025	BACS	AAW – Expenses	£26.44
13/08/2025	BACS	Greener Future – Grass Cutting	£415.00
31/08/2025	BACS	Bank Charges	£6.00
01/09/2025	BACS	Salaries and Tax	£815.03
04/09/2025	BACS	Greener Future – Grass Cutting	£415.00
05/09/2025	BACS	Clerk Expenses	£20.14
08/09/2025	BACS	Andrew Savage – Bins	£235.00

b) Payments received

04/09/2025	BACS	NSC 2 nd Half Precept	£9,624.50
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c) Pay Award 2025

Clerk, District Cllr and Member of Public left meeting for this part of the discussion.

NALC have confirmed agreed Pay Award for 2025 and it was resolved that the following increases be agreed with effect from 1 April 2025 and paid with September salary including backdated increase.

Clerk

Hourly rate £13.69 to increase to £14.35 (i.e. 66p per hour) with effect from 1 April 2025. This incorporates an increase of one salary point (to 10) in recognition of completion of 5 years in post.

Village Orderly

Hourly rate £12.29 to increase to £12.65 (i.e. 36p per hour) with effect from 1 April 2025.

Proposed by CM and seconded by HB.

Clerk, District Cllr and Member of Public rejoined meeting.

188/25 Planning Applications

Claverham Application 25/P/1404/EA1 - see 186/25 above re Claverham Future as we will await planning application ahead of any comment.

25/P/0145/FUH 23 Bishops Road

Proposed demolition of existing lean-to rear extension and erection of a single storey rear extension. Loft conversion including the creation of front and rear flat-roof dormers, conversion of existing attached garage to liveable space and creation of first floor gable above. Extension of roofing to create canopy porch and alteration to windows and doors to the rear and side elevations, expansion of existing hardstanding and extension of vehicular access.

It was resolved to submit a neutral comment but requesting that a published plan of work is provided covering construction hours, noise and parking arrangements. Proposed by Cllr Burn and seconded by Cllr Molloy.

25/P/1655/FUH 15 Bishops Road

Proposed demolition of existing rear conservatory, front porch and side extension with subsequent erection of single storey front, rear and side extensions. Loft conversion and roofing alterations including the creation of front, side and rear gables, rear and side flat-roof dormers and an integrated rear balcony. Fenestration alterations throughout and creation of off-road parking with vehicular access via the removal and replacement of existing boundary wall.

It was resolved to submit a neutral comment but requesting that a published plan of work is provided covering construction hours, noise and parking arrangements. Proposed by Cllr Pitman and seconded by Cllr Burn.

Under Enforcement

None

Any matters for consideration

None

189/25 Flooding and Drainage Issues

We have been seeking confirmation of planned works from NSC and they confirm that work is planned at 135, Main Road and Rhodyate Lane, subject to suitable funding. Clerk to reply seeking a map showing the exact locations and extent of the work planned.

190/25 Grant Applications

None received.

191/25 Trees on Pound Green – visibility issues

We have received comment regarding impaired visibility for bus drivers and waiting passengers near the Pound Green bus stop. With the annual tree inspection by Cllr Burn and our Tree Warden due shortly this will be looked at as part of that process and any work instructed at that stage.

192/25 Bristol Airport

It has been suggested that we utilise the Flight Radar app to assist with noise complaints. Options to be considered at October meeting.

193/25 Website Review

The website review is proceeding well and target date for launch is 1 November (which is when our renewal with Vision ICT is due). We have given Vision ICT notice that we are changing provider at that time.
This, along with the new email domains, will ensure we are compliant with revised legislation under Assertion 10 (see Clerks Report 186/25 above).

194/25 CIL Monies

The application to the Airport Community Fund for part funding of the new speed warning sign is due to be considered on September 18th. If successful we will then instruct the work to take place.

195/25 BSIP Proposals

There has been no further update from the BSIP team and District Cllr Tom Daw has been asked to seek an update on our behalf.

196/25 Consultations for Comment

- a) The Community Governance Review 2nd consultation is now live but with no impact on Cleeve no response is required.
- b) The Library consultation is also live and Details have been added to Facebook to encourage participation.

For Information Only

197/25 Risk Assessments

It has been noted that by the pond at the entrance to Goblin Combe, Japanese Knotweed has re-appeared. Clerk to notify the owners of Walnut Tree Farm.

198/25 Report on Meetings and activities attended

Cllr Molloy attended Community Resilience meeting following recent Claverham fire. It has now been confirmed that Cleeve Village Hall is registered as an emergency shelter by NSC.
Cllr Molloy attended Village Hall meeting. Fire safety checks have been completed, hearing loop being reviewed and events planned.
Cllr Pitman attended Mendip Vale Surgery meeting regarding Congresbury Surgery which is likely to be re-purposed as a base For Vine Counselling.

199/25 Any matters to go on next agenda

Co-Option of new Councillor, Bristol Airport (Flight Radar).

200/25 Invitations to External meetings

Cllr Burn and Clerk to attend Groundwork update meeting on 10 September.
Cllr Morley to remotely attend NSC Town and Parish Forum.
Cllr Pitman to attend Yatton United Charities meeting.
Cllr Burn to attend Bristol Airport Environmental Group Meeting.

201/25 Future Meetings

Next meeting is Tuesday 14 October.

Meeting closed at 9.47pm.

Signed*Andy Warren*..... Dated ...10 September 2025.....

Andy Warren, Clerk 07932 191964 cleveparishcouncil@hotmail.co.uk