



## CLEEVE PARISH COUNCIL

*Here for you*

**Minutes of the Meeting of Cleeve Parish Council held on 9<sup>th</sup> April 2019, commencing at 7.30pm  
in the Village Hall, Cleeve.**

**Alicia Fox- Clerk to the Council  
28 Hawthorn Crescent, Yatton, North Somerset, BS49 4BF  
07584411326**

**82/19 Present**

Chair Cllr Ashman, Vice Chair Cllr Lister, Cllr Burn, Cllr Pitman and Cllr Stringer

**In attendance:**

District Councillor Deborah Yamanaka, Alicia Fox (Clerk) 1 Members of the public

**83/19 Apologies –Cllr Morley**

**84/19 Members of the public**

**85/19 Declaration of interests**

- (i) Declarations of interest relating to this agenda.  
Cllr Stringer- Lord Nelson
- (ii) To consider applications for dispensations for section 33 (b) to (e).

There were no applications for dispensations.

**86/19 Agreement of Minutes of the Meeting held on 12<sup>th</sup> March 2019**

The minutes were signed by the Chair as an accurate record of the meeting dated 12<sup>th</sup> March 2019.

**87/19 Clerks report**

**Correspondence**

- More work has been completed on the Foundation award. Time being logged, 6 hours.
- Internal audit is going to be carried out by the Brockley Clerk
- Pension auto enrolment redeclaration has been completed
- Grant for litter picking equipment from North Somerset Council (NSC) has been submitted

- Replacement dog bin for Quarry carpark was chased and confirmed it was fitted end of March
- Groundwork have confirmed they will contribute the 50% annual dog bin emptying fee
- Additional comments sent in to NSC regarding the new ecology report on the Lord Nelson planning application
- Received a letter from Dr Liam Fox regarding the Bristol Airport. This is on the website.
- Logged more cars onto the parking spreadsheet
- The BMW causing an obstruction on the Main Road has been passed on to our local PCSO for investigation.
- Updated insurance to include the lockable notice board.
- Vat return submitted for October 2018 to March 2019.

**88/19**

**District Councillor**

X1 bus timetable is changing but unsure of what this looks like. Drop in session Yatton Library 10am 16<sup>th</sup> April for questions.

Councillor Yamanaka was thanked for all her hard work as District Councillor.

**89/19**

**Planning Applications:**

- a) **19/P/0517/FUH- 19 Bishops Road-** The Parish Council have no objections to this application.

**Under Enforcement:**

- a) APP/D0121/C/18/3195254- Old Stables appeal- appeal site visit today, NSC will advise us of the outcome.
- b) 2016/0375- Chapel lane hedgerow, visit arranged for April to see if the hedgerow has been replanted. No update.
- c) 18/00512/COU-Orchard Chicken Farm, Main Road, Cleeve- awaiting planning application. No update.
- d) 18/00570/UAW- 131A Main Road, Cleeve, Bristol.  
In breach of original planning application. Awaiting planning application.

**90/19**

**Finance**

**(a) Payments received: None**

**(b) Payments for authority: Cllr Stringer and Cllr Burn asked to sign the cheques.**

**Item**

**Cost (£)**

BACS: Alicia Fox Salary x 4 weeks

**£530.99**

HMRC	<b>£2.62</b>
CPRE annual subscription	<b>£36.00</b>
K and E property maintenance	<b>£120.00</b>
Caroline Crane Salary	<b>£40.80</b>
HMRC	<b>£10.20</b>
Alicia Fox- overtime	<b>£70.02</b>
Alicia Fox expenses	<b>£42.00</b>
Alan Ballinger- grass cutting	<b>£102.00</b>

**Requires  
Action**

**92/19**

**Bristol Airport**

Recap of 2018, facts and figures to be published in the Operations Monitoring Report later this month. Passenger footfall increase of 4.9% from 2017 and airport transport movements up 1% from 2017. Night flights in the summer were only 5 under the limit of 3,000. The Noise Action Plan has been signed off as acceptable Defra ; this is now valid until 2024.

The runway at Bristol Airport is the second highest in the country after Leeds. Low visibility is often bad, 25-30% of the time. To improve safety concerns on vehicle and aircraft movements on the ground a systems management radar pole is being placed on the south side of the airport in green belt.

There are to be lots more permitted development applications submitted in the near future, such as a camera shed for Silver Zone parking area and car wash at the Car Rental Consolidation Centre.

Airspace changes CAP1616 is in process, the application has been validated on the CAA website and a report is going to the Airport Consultative Committee.

Winford school is very concerned regarding air quality so they will have a diffusion bottle to test the air quality.

**93/19**

**Update on parking issues in Cleve**

No update.

**94/19**

**Lord Nelson update**

No update.

- 95/19 Speed Restrictions to be reviewed**  
A copy of the report from the tests carried out on Cleeve Hill Road to go on the website once received. The battery VAS can be implemented if a speed reduction gets put in place.
- 96/19 Adoption of policies for the Foundation**  
Engagement, Code of Conduct, Freedom of Information, Grievance and Dismissal and Media and filming policies all agreed and adopted.
- 97/19 70 Year celebration plans for Cleeve Parish Council**  
Food preparations agreed for the skittles match with Yatton PC on the 13<sup>th</sup> April. Plans and food agreed for the 70<sup>th</sup> anniversary celebrations on the 27<sup>th</sup> April.
- 98/19 Declaration to be made for Foundation award application**  
A unanimous declaration that the criteria for the Foundation award has been met. The Parish Council agree the Clerk can submit all necessary documents to the governing body.
- 99/19 Increase of Village Orderly hours from 2 to 2.5 per week and set up a standing order for salary.**  
Agreed the increase of hours for the village orderly effective from 1<sup>st</sup> April 2019. Standing order form for Village Orderly and HMRC agreed and signed by Cllr Stringer and Cllr Burn.
- For Information only**
- 100/19 Community Speed watch update**  
Sessions booked up until mid May.
- 101/19 Risk Assessments**  
Speed sign Brockley end still not working.  
2<sup>nd</sup> Beach tree by the Pavilion has a lot of mistletoe in it which will make the tree very sick. Clerk to email the trustees.
- 102/19 Report on meetings and activities attended**  
Cllr Stringer attended the Village Hall Committee meeting Diana Cook has applied for funding to the PC & she will be updating us regarding the delay.  
Extension/Storeroom plans to be prepared.  
  
New Hire Rates to be implemented from 1.4.2019
- 103/19 Any matters to go on the next agenda**  
Main road opposite Bishops road.
- 104/19 Invitations to external meetings**  
Nailsea- Healthy Weston 15<sup>th</sup> May- Cllr Pitman will be attending.
- 105/19 Correspondence:**
- 106/19 Future Meetings: Council Meeting 14<sup>th</sup> May 19 at 7.30pm**

**Meeting closed at 9.00pm.**

**Signed .....**

**Dated .....**

Alicia Fox, Clerk

Note Members are reminded the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability). Crime and disorder, Health and Safety and Human Rights

Note All mobile phones must be switched off during the meeting

Note Members of the public may speak on any issue during a 10 minutes period as allocated in the Agenda. After that period the public may not comment at all but they may stay for the duration of the Council meeting if they wish.

DRAFT