

Cleeve Parish Council's Action Plan 2019/20

Adopted by the Council on 14th May 2019, this will be reviewed annually.

Objective	Action	Who is responsible	Timescale	Achieved?
Reduce speed limit through the village	<p>Help promote the speed watch and obtain more volunteers</p> <p>Reduce the speed on Cleeve Hill Road</p>	<p>Clerk, Cllr Stringer and volunteers</p> <p>Clerk and Council</p>	<p>Ongoing</p> <p>December 2019</p>	<p>Community Speed watch is now active with 2 different locations. We are working on reducing the speed on Cleeve Hill Road, tests have been carried out by NSC, we are awaiting the results.</p> <p>Speed tests have been carried out by NSC to see if the speed limit should be changed from National down to a 30mph. Clerk to look into grants to fund the work.</p>
Improve condition of footpaths	Work with North Somerset Council to ensure all footpaths can be walked	Clerk	Ongoing	Progress has been made by ensuring the footpaths are clear of debris.
Get all gates/styles changed to kissing gates	Council to decide on additional gates that need changing.	Council, Clerk, NSC	End of March 2020.	All originally requested gates have now been changed and are much more accessible by all wanting to enjoy the walks. Now to look at replacing additional gates.
Work out ways to reduce dog mess	Council and Clerk to look into methods of reducing dog fouling. Consider working with parishioners.	Council, Clerk	Ongoing	Dog mess has been vastly reduced since purchasing and installing a new dog bin on Bishops road. We wrote regular reminders in our

	Clerk to continue to put in All About Cleeve Article.			AAC magazine and this seems to have helped.
To ensure continued compliance with the relevant current legislation and to promote openness, transparency and community engagement through the use of various communication media.	Clerk to ensure compliance is maintained through website and Facebook page. Councillors to continue monthly meetings and agree to article written by Clerk to go in All About Cleeve.	Council, Clerk	Ongoing	This is ongoing and updates are made where appropriate.
To ensure that all council assets are maintained in a safe and proper manner	Responsible councillor to check on a regular basis that council assets such as seats, bus shelters, noticeboards, village signs are maintained and in good working order	Chair Cllr Lister	Ongoing with risk assessment.	Risk assessment and asset register are used to ensure all assets are maintained. The phone box and bus shelter on Pound Green have both undergone replenishment.
To ensure all Council policies and procedures are reviewed annually and updated as necessary	Clerk to ensure annual review process is on the agenda	Clerk and Councillors	Annually in Mays meeting.	This will be reviewed in May 2019.
To ensure all trees in Council recreational spaces are maintained and safe	Tree warden along with nominated Councillor review the trees annually and report back and work that needs to be done. Clerk to then arrange necessary maintenance	Tree warden, nominated Councillor, Clerk	Annually in February with risk assessment. Ongoing	The annual tree inspection was carried out in February. This resulted in one of our trees on Pound Green being taken down. We have then planted two new trees in replacement.
To consider planning applications in the interest of parishioners such as maintenance of distinctive landscape, woodlands, building styles, county lanes and protection of Greater and Lesser Horseshoe bats.	Clerk to ensure planning applications are notified to councillors and placed on agenda. Clerk to seek time extensions from North Somerset Council if necessary. Site visits to be arranged if required.	Clerk and Councillors	Ongoing	This is ongoing. All planning applications are responded to.
To continue to monitor and support various groups and organisations within the parish including but not limited to:	Councillors to be elected as representatives for the Village Hall, Community resilience and King	Councillors	Ongoing	This is ongoing, we have representatives on all the groups and many others in addition.

Village Hall, Community Resilience Group, King George V Playing Fields and Cricket Club.	George V Playing Fields, All councillors to support parish events where possible and maintain dialogue and visibility with village organisations			
To continue to monitor the growth and conditions made by Bristol Airport to get the best outcome for residents from adverse airport activities such as noise and road traffic	Support PCAA, attend airport consultative committee meetings.	Councillors	Ongoing	Cllr Burn as a the PC representative on the PCAA helps provide the Council with additional information. Cllr Lister sits on the Bristol Airport Environmental Working Committee to the Plan. We publish updates on the website and Facebook.
Get a pedestrian crossing placed outside Court De Wyck primary school	This will be reviewed in 2019/20 once building works commence next to Claverham Village Hall.	Clerk, Council	March 2020.	
To ensure the action plan is reviewed annually	Clerk to ensure review at the annual parish meeting in May (Action plan to run May to April from May 2018)	Clerk and Councillors	Annually in May's meeting	
Affordable housing and future developments in the village	To ensure any future development in the parish is in line with the recommendations from the parish plans. Possible site for development- The Lord Nelson.	Councillors	Ongoing	There are no current planning applications in place where this is appropriate, however if they arise we will be sure to work with the developer.
To maintain the parish defibrillator- located at Cleeve Village Hall	To ensure that consumables (especially battery) is replaced when running low Pads replaced in March 2018. Budget provision in 2018/19	Appointed Councillor- Cllr Jean Ashman	Ongoing. Battery replacement- March 2022	The Clerk also knows how to carry out the inspection.

<p>Raise community awareness of the Councillor elections which will take place in May 2019</p>	<p>Clerk to continue to put articles in All About Cleeve detailing the purpose and role of the Parish Council. Councillors to be present at community events to be approached by anyone interested in potentially putting themselves forward for election.</p>	<p>Councillors, Clerk</p>	<p>Ongoing</p>	<p>This was achieved through regular Facebook posts, updates on our website and notices going on our Parish Boards.</p>
<p>Community engagement</p>	<p>To improve community engagement and raise the Councils profile with the public.</p>	<p>Councillors, Clerk</p>	<p>Ongoing</p>	<p>This has been worked on over the last 12 months with two village events being held, firstly the reopening of Millennium Green in May 2018. Secondly the celebration of the 70 year anniversary of the Parish Council which was held in April 2019. This action will be ongoing and the clerk is hoping to set up some Councillor surgeries plus have a stall at the June fete.</p>

Agreed.....14th May 2019

Date of review....12th May 2020